

COMMERCIAL SEDIMENT AND DEBRIS FUND

Qu #	Question	Documentation or evidence required
4.2	Please provide a description of the primary activities undertaken at the affected Commercial Premises	This question seeks to confirm that business activities are being undertaken at the affected premises. If you are a mechanic, you can simply say something like – commercial mechanical repairs and maintenance. If you are a winegrower you can say – production of wine grapes for commercial sale.
4.10	Please provide a description of the Eligible Works the Applicant seeks to obtain the funding for	We would ideally like you to itemise the work. Examples are: <ul style="list-style-type: none"> • Silt removal • Extenday removal • Removal of physical debris – flood waste • Removal of trees/posts/wires/apple bins in order to access sediment and debris • Removal of ‘river weed’ from trees • Removing any unharvested product to access sediment and debris • Silt incorporation • Removal of river metal
5.1	Please provide the total actual or estimated costs (excluding GST) to remediate the sediment and debris that was caused by Cyclone Gabrielle on the Commercial Premises.	This is the total actual or estimated costs of sediment and debris recovery on the affected property. We want to know this total amount even if you do not intend on spending this amount of money.
5.3	Please specify the amount received by the Applicant from Cyclone Gabrielle Farmer and Grower Recovery Grant and/or Cyclone Gabrielle Business Recovery Grant (if any)	We want to know if you have received any previous recovery funding from either MPI or the HB Chamber of Commerce.
5.4	What amount of the funding above (5.3.) (if any) has been received by the Applicant for the same Eligible Works that this application is for?	We want to know if any of the recovery funding you have previously received has been used for sediment and debris recovery work.
5.5	Please specify any amount received or claimed from other government sources (i.e. other than the Cyclone Gabrielle Farmer and Grower Recovery Grant and/or Cyclone Gabrielle Business Recovery Grant) for the Eligible Works you are seeking funding for in this application (this includes Enhanced Task Force Green scheme and other government funding sources).	We want to know if you have received, or applied for, any other government funding for sediment and debris recovery work.
5.7	Please advise the level of Funding being applied for by the Applicant for the \$40,000 maximum fully funded portion of the grant.	See flowchart attached.
5.8	Please advise the level of Funding being applied for by the Applicant for the \$210,000 maximum co-funding portion of the funding. (funding reflects a 50:50 cost share where the balance is borne directly by that commercial entity). This is exclusive of any amounts applied for by the Applicant as part of the \$40,000 grant	See flowchart attached. The funding cannot be used for any indirect costs incurred or unrelated activities, or the purchase of any non-consumable or capital assets. The funding can only be used for Eligible Works undertaken on those parts of the Commercial Premises that is primarily used for the Commercial Entities’ business activities.

COMMERCIAL SEDIMENT AND DEBRIS FUND

6.1	Please complete the Eligible cost schedule available on the link below and upload the completed spreadsheet here (in Excel format).	<p>We would like you to itemise the work completed or that needs to be undertaken along with costs for each aspect. Examples are:</p> <ul style="list-style-type: none"> • Silt removal • Extenday removal • Removal of physical debris – flood waste • Removal of trees/posts/wires/apple bins in order to access sediment and debris • Removal of ‘river weed’ from trees • Removing any unharvested product to access sediment and debris • Silt incorporation <p>Removal of river metal</p>
6.3	Upload maps, photos or video of the Commercial Premises pre and post Cyclone Gabrielle.	<p>This is really important evidence. Ideally we’d like to receive maps, photos and/or videos of premises before and after Cyclone Gabrielle and before and after the sediment and debris recovery work has been undertaken. This will help us judge the scale and need for the work that is being applied for.</p>
6.4	Please provide any reports or independent or expert advice on the required scope of the Eligible Works	<p>If you have this evidence it will make it easier to assess the application. We understand that a lot of people won’t have reports like this, and it would be an additional cost to procure an independent report. This is ok, but it will be important for you to be as detailed as possible on the work that needs to be undertaken and the itemised cost of that work.</p>
6.5	Please provide invoices or supporting evidence for direct costs if the Eligible Works have already been undertaken.	<p>Ideally we would like to see invoices for work that has been undertaken by 3rd parties.</p>
6.6	If the Eligible Work includes ‘in-kind’ expenditure, please provide supporting evidence of how expenditure has been calculated (such as quantity surveyor report on hours required to remediate land)	<p>If you have done the work, or intend to do the work, yourself we ideally need you to itemise out the work along with actual or estimated (person and/or machine) hours. We have provided some guidance on hourly rates and machine rates in the application form. If you have timesheets for yourself or your employees doing the work, it will help with the assessment, too.</p>
6.7	If the expenditure relating to the Eligible Work is being requested in advance, please provide quotes or supporting evidence for direct costs	<p>Ideally we would like to see quotes for work that will be undertaken before 30 June 2024. We understand that it is not always easy or quick to receive quotes or estimates. In a situation where it is not possible to provide quotes from 3rd parties we will be looking for the work and estimated costs to be itemised and related to the map, photos/videos and any other evidence you have provided. We have provided some guidance on hourly rates and machine rates in the application form. If some work has already been undertaken we will look to compare these costs to estimated future costs.</p>
6.9	If the Applicant is applying for co-funding, please provide evidence of the Applicant's ability to meet co-funding requirements (i.e. proof of funds or proof of payment or letter of support from a bank, shareholder or similar).	<p>In cases where the applicants have already undertaken all or most the work through 3rd parties and seeks funding to recover those costs, providing invoices (which have been paid for) can serve as sufficient evidence of co-funding. In instances where the work is substantially yet to be undertaken, it is important we have evidence that you have the funds, or can access the funds, to undertake the work. We will not be able to progress your application without this evidence. Ideally we would want to see proof that you have funds in an account or a letter of support from a bank, shareholder, or similar.</p>

COMMERCIAL SEDIMENT AND DEBRIS FUND